

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday May 26, 2015

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Mike Sambs, Raymond Zielinski, Tim Hamblin, Jim Gunz, Dale Youngquist; Manager Randall Much, Accountant Roger Voigt.

Excused: Commissioners Kathy Bauer, Steve Coburn.

Also Present: Tom Kispert (McMAHON); Rob Franck, Paul Much (MCO); Jon Myers (Atlas Copco).

Public Forum. No one in attendance for public forum.

April 28, 2015 Regular Meeting minutes: Motion by Commissioner Zielinski, second by Commissioner Sambs to approve the minutes from the April 28, 2015 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed:

Old Business

There were no updates on old business.

New Business

Operations, Engineering, Planning

HSI Blower Status Update. Commissioners discussed with Jon Myers his letter from January 6, 2015 regarding exchanging current blowers with new generation blowers if the current blowers are unreliable. Ongoing discussions involved the intent of the letter and the January 27th and September 1st dates. Commissioner Gunz questioned if the conditions for the January 27th were met; Jon indicated it did not happen. Rob Franck further explained the purpose of the two dates; January 27th was to provide reliable solutions to the units, and September 1st was a date selected after the high demand summer months to see if the units would be reliable and able to provide the aeration needed in the tanks. Manager Much feels another letter is needed indicating from Atlas Copco the current units are being replaced with new generation magnetic type bearings; Jon indicated yes they should be able to provide a letter. Jon said he will redraft a letter and send it to President Youngquist to review. Tom Kispert explained why there are six blowers; the specifications required providing enough blowers to meet the air demand plus one as a spare. Based on HSI data on the units we only needed four blowers and the fifth blower would have been the spare unit; actual testing of the blowers showed they needed all five to meet the air specifications, so a sixth blower needed to be added as the spare unit. Jon Myers indicated we should see his letter in the next seven to ten days.

President Youngquist discussed the request received for final payment on the blowers; he cannot envision any payment until the new generation blowers are installed and running. Jon Myers offered an option of an irrevocable letter of credit to be issued; Commissioners discussed the advantages and disadvantages of the letter of credit or withholding final payment.

Phosphorus Removal – Manager Much reported the phosphorus analyzers have been ordered; HACH Company has been maintaining contact with us during this process.

Manager Much reported on the status of the Town of Neenah S.D. #3 lift station #3 replacement; this is almost complete, there are some flow meter components we are still waiting for delivery on.

Tom Kispert reported on the electronic communication of flow data from remote sites; the 9th Street router will be installed, this is expected to be completed soon.

Tom Kispert reported on the status of the iReportPlus Reporting Software to replace the current OPS32 software; work is still progressing on the reports, there have been some issues on the administrative rights which are being worked on.

Motion by Commissioner Gunz second by Commissioner Zielinski to approve for payment McMahon invoices #42734, #42735, #42595, #42594 and #42703 in the amounts of \$2,200.00, \$2,050.00, \$850.00, \$250.00 and \$3,045.00. Motion carried unanimously.

Manager Much discussed the Operating Report for the month of April 2015. The plant is working and operating well. The sampling station updates are ongoing; 9th Street is not complete, there are some issues with the air diffusers. Tom Kispert reported on aeration basin #6; there are diffuser areas of the grid pattern that did not have active air patterns in the entire system, there was mixed liquor from the tank in the air piping system which plugged the diffusers. Rob Franck reported that the air grid piping was taken apart underwater by the direction of Sanitaire; Rob was not sure which tanks this occurred in. Manager Much reported this issue is part of the construction project; we don't want to be responsible for cleaning the pipes and diffusers since we could be blamed for future issues. President Youngquist instructed Tom Kispert to report to Sanitaire and August Winter & Sons that this is their problem and fix it. After discussion, motion by Commissioner Sambs second by Commissioner Hamblin to approve the operating report for the month of April 2015. Motion carried unanimously.

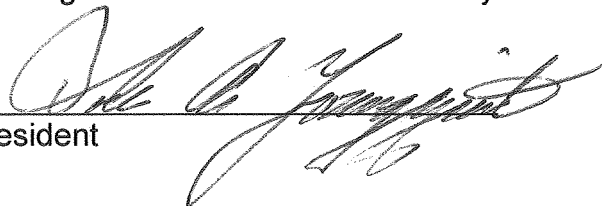
Budget, Finance, Personnel

Accountant Voigt discussed the financial statements and the cash & investment report for the month of April 2015. Currently the Commission's operations are running at a deficit; this will be watched and if needed a modification to the rates may be presented for the third quarter. MCO generated \$2,400 in income to the Commission. After discussion, motion by Commissioner Gunz, second by Commissioner Sambs to accept the Accountant's Report for the month of April 2015. Motion carried unanimously.

Motion by Commissioner Zielinski, second by Commissioner Hamblin to approve for payment MCO invoices #19284 and #19345 in the amounts of \$123,501.43 and \$530.30 with payment to be made after June 1, 2015. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Zielinski to approve Operating and Payroll Vouchers #134966 through #135019 in the amount of \$298,272.19 for the month of April 2015. Motion carried unanimously.

Motion made by Commissioner Zielinski, seconded by Commissioner Hamblin to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:28 a.m.



President



Secretary